



Date: 01/19/2018

Tlay will hold a total of 12 staff meetings in 2018. There will be one staff meeting every month held on every 3<sup>rd</sup>, Thursday of each month except in December. Meeting types will be Teleconference (by 8:00 PM) one month, and Face-to-Face meeting (4:00 PM) on each alternate month. Staff will attend 6 meetings minimum in the year in order to keep employment at Tlay Health Care Services. Face-to-Face meetings will be held at the Tlay Office at St. Augustine. Information for the Teleconference is below:

**Phone: (605) 475– 6767 then enter Access code: 363-6965 then #**

**Time Table for Staff Meeting in 2018**

Month	Type of Meeting	Date
January	Teleconference	01/25/2018
February	Teleconference	02/22/2018
March	Teleconference	03/22/2018
April	Teleconference	04/26/2018
May	Teleconference	05/24/2018
June	Face-to-Face (F2F)	06/21/2018
July	Teleconference	07/26/2018
August	Teleconference	08/23/2018
September	Teleconference	09/20/2018
October	Teleconference	10/25/2018
November	Teleconference	11/22/2018
*December	Face-to-Face (F2F)	*12/20/2018 Annual Christmas Celebration